



**TE UHO O
TE NIKAU**
PRIMARY SCHOOL

Whānau Enrolment Information

Nourish, grow, thrive together!

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About our school...

Te Uho o te Nikau Primary School is a contributing state primary school and takes children from Year 0/1 to Year 6 (from 5 years of age to around 11 years of age).

Website: www.tenikau.school.nz

Facebook: <https://www.facebook.com/TeUhooteNikau>

Board Strategic Direction

The shared vision for Te Uho o te Nikau Primary School includes our Vision statement, Mission, and Values. These elements communicate what we as a school and community believe are important for our people and aim to achieve.

Our Vision Statement:

To guarantee to challenge every learner to explore the world together

Our Mission:

Nourish, grow, thrive

School Values

Our values were developed and defined throughout our establishment year. The values of growth, ownership, trust, membership and security guide our curriculum design, pedagogy and the way we 'roll' at Te Uho o te Nikau Primary School.

Growth	Ownership	Trust	Membership	Security
We believe that students & staff learn authentically when they integrate experience, imagination, information and application.	We believe that students and staff who think for themselves enhance our learning environment.	We believe that reciprocal trust is the heart of our learning culture.	We believe that all our school community can learn in different ways.	We believe in relationships that challenge, inspire and give security.
Learning is a creative journey that doesn't look the same for everyone. We grow when we try new things, make mistakes and aspire to be the best version of ourselves.	We know that we can overcome challenges and take responsibility for our own journey.	I've got your back and you've got mine and together we will thrive.	Belonging to our community means accepting everyone and sharing ourselves.	Our school is a safe place where we are comfortable to be ourselves and tackle challenges.
Na te waewae i kimi (Obtain by seeking)	Kei ōu ringaringa te ao (The world is yours)	He waka eke noa (We're all on one waka)	Nā tō rourou, nā taku rourou ka ora ai te iwi (With your basket and my basket, the people will thrive)	Ma te huruhuru, ka rere te manu (Adorn the bird with feathers so it can fly)

The Importance of our Name

Thoughts of a cultural concept for the bridges connecting the carpark to the school, a Nikau design plan was offered by Reuben Kirkwood of the local iwi Ngāi Tai ki Tāmaki. This then fed the narrative from which a new name grew.

Uho means (**noun**) heart (of a tree), pith of a tree, umbilical cord, core.

Phonetic pronunciation – “**Uhaw**”

Nikau – we refer to the rākau (tree) that once stood plentiful in the landscape now gone. The children at our school will be referred to as the heart of our growing and ever-expanding land.

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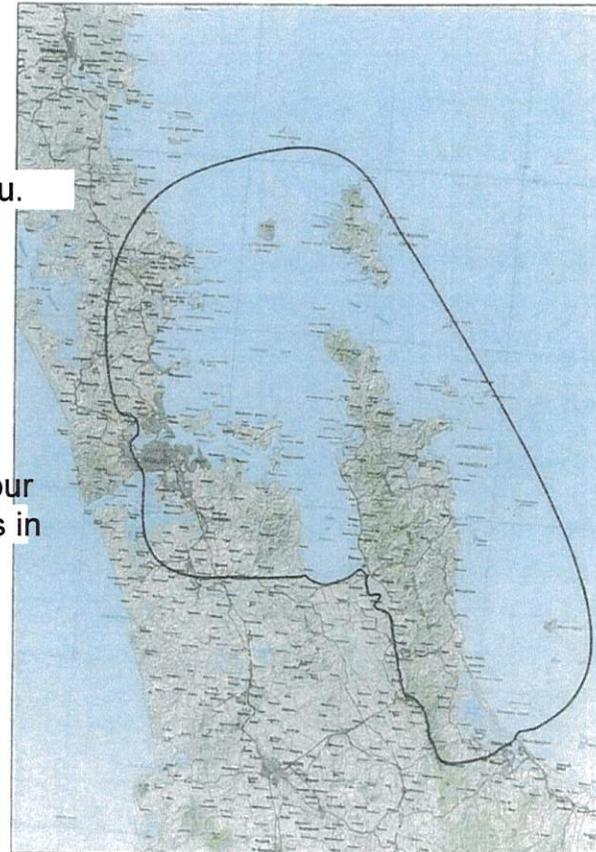
Our iwi - Ngāi Tai ki Tāmaki

We are proud that the iwi we connect to is Ngāi Tai ki Tāmaki (Ngāi Tai) who are the original inhabitants and iwi of Tāmaki Makaurau.

The Iwi is based in Maraetai, Te Waitematā and Tikapa Moana, and exercises mana whenua and mana moana interests across Auckland and the Hauraki Gulf.

Our main marae is Umupuia at Maraetai.

Ngāi Tai ki Tāmaki were on our establishment board and gifted us our beautiful school's name. They have been instrumental in guiding us in honouring Te Tiriti o Waitangi.



Iwi - what does that mean?

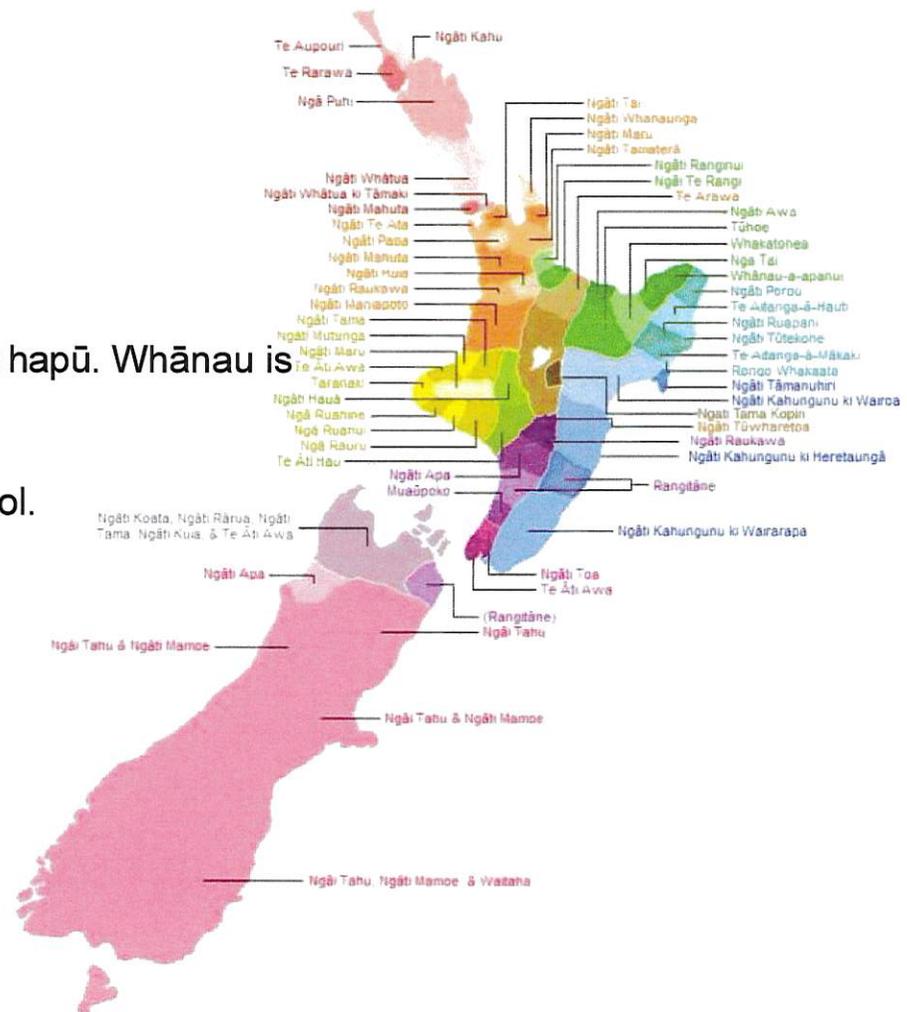
Iwi is like 'tribe'.

There are many hapū within an iwi.

Hapū is like 'clan' or descent groups.

There are several different whānau within a different hapū. Whānau is a word for family or extended family.

You are now our whānau as part of joining our school.



Biculturalism

In New Zealand the term bicultural refers to Māori and non-Māori.

At Te Uho o te Nikau Primary School, it is vital that we recognize and discuss the importance of biculturalism with our learners and their families.

Your children are the future of Aotearoa NZ, and we cannot educate children from a monocultural, monolingual perspective and position.

Māori culture and language are nurtured and protected at our school.

Practice/Activity	What it is	What it looks and sounds like at our school
Te Reo Māori	The Māori language	Used in everyday greetings, classroom instruction, and daily conversation.
Waiata	Songs	Children singing in classrooms and at assemblies.
Karakia	Prayers, blessings, or incantations	Spoken together as a community before eating, at the start of an event, or during whānau time.
Whakatauki	Proverbs or inspirational sayings	Displayed visually around the school to guide and inspire our students.
Mihi Whakatau	A formal welcome ceremony	A special event to welcome all new students, families, and visitors to our school.
Kapa haka	Māori performing arts (song, dance, haka)	A dedicated group of students who practice and perform regularly, representing our school with pride.
Cultural Celebrations	Events like Matariki & Te Wiki o te reo Māori	Whole-school activities, learning, and events celebrating the Māori New Year and Māori Language Week.
Wairua	Spirit, soul, or atmosphere	A tangible feeling of warmth, respect, and community that you feel when you are here.

Kainga

Our main learning spaces are called our **kainga**. Our kainga are part of the buildings called:

Te Wharau Kowhai - which is the building next to all the kowhai trees

Te Wharau Korari - next to the flowering harakeke.

Te Wharau Toetoe - is housed next to the bridge leading to the field.

Te Wharau Taikaka – is the building next to Te Wharau Kowhai

Te Wharau means “to shelter”.

Te Wharau Ahuru is the Special Needs Satellite Unit from Mt Richmond School.

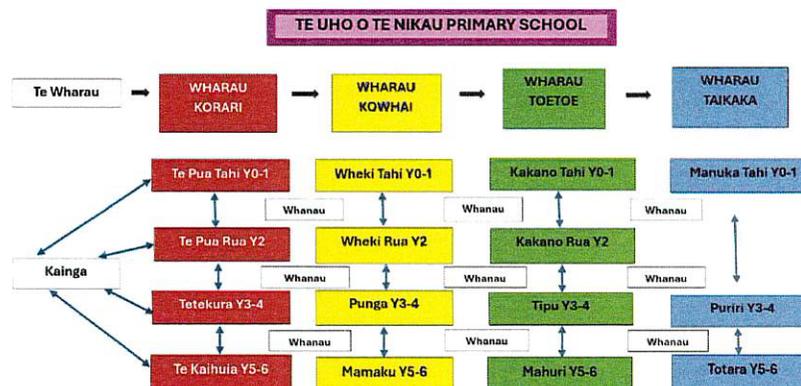
Kahu Kereru is the name of our meeting space/hall/gym

Te Wharau Nikau is the main admin area.

In each kainga, there are break out spaces for everyone to share. The main break out space is the maker space. This is an awesome space with vinyl flooring and cooking facilities where kids can create and make!

Wharau Vertical Groupings

- **A Multi-Year Journey:** Each *wharau* (building) houses students from Years 0–6.
- **Lasting Connections:** We know that children thrive when they feel truly known. By keeping teachers and students together for more than a single year, we create a stable, supportive environment.
- **Community:** This journey through the *wharau* strengthens the ties between our staff, our learners, and their families.





**TE UHO O
TE NIKAU**
PRIMARY SCHOOL

2026 Staffing Plan

Te Wharau Nikau							
Principal	Chris	chris@tenikau.school.nz					
School email	admin@tenikau.school.nz	Finance	Julian	Enrolments	Laetitia	Office Manager	Malou
Korari DP	Kirsty	Kowhai DP	Steph	Toetoe DP	Danielle	Taikākā	Chris
Korari HK	Shasta	Kowhai HK	Ana	Toetoe HK	Tazmeen	Taikākā HK	Nicole
Year 0 and 1							
Te Pua Tahī	Crystal	Wheki Tahī	Livia	Kakano Tahī	Crystle	Mānuka Tahī	Ariel
	Mandy		Zina		Madhu		Nicole
Year 2							
Te Pua Rua	Angela	Wheki Rua	Payal	Kakano Rua	Grace	Mānuka Rua	
	Shasta				Meni		
Year 3 and 4							
Tetekura	Hannah	Punga	Narinder	Tipu	Sapna	Pūriri	Chanielle
	Manjula		Sara K		Tazmeen		Ciara Lyn

			Zayneb				
Year 5 and 6							
Te Kaihuia	Atik	Mamaku	Ana	Māhuri	Mohammad	Tōtara	Sara A
	Sharon		Ellen		Sailau		Sumi
Support Teachers							
Te Reo Māori	Justine	Sports and Physical Education	Ayman	STEM	Peter	General	Sucheta
Mathematics and General	Sian	Literacy and General 0.8	Vibha	General 0.4	Kay		
Learning Support							
Kaiāwhina	Avei	Kaiāwhina	Jacqui	Kaiāwhina	Justin	Kaiāwhina	Nafisa
Kaiāwhina	Priya	Kaiāwhina	Shannon	Kaiāwhina	Sheetal	Kaiāwhina	Ratha
Kaiāwhina	Chanel						
ESOL	Janette	ESOL	Naz	ESOL	Sabre	ESOL	Sajida
ESOL	Sheila	ESOL	Thanuja	ESOL	Yoyo	ESOL	

School Timetable, Term Dates and Glossary

Daily School Timetable

8:00am – Students enter kainga
8:30am – School day begins

● Block 1 – 70 minutes

9:40am – Merienda (Morning Tea)
10:10am – Class resumes

● Block 2 – 70 minutes

11:20am – Wan (Play Break)
11:50am – Kai Hauora (Healthy Eating) – 20 minutes
12:10pm – Class resumes

● Block 3 – 60 minutes

1:10pm – Maza (Fun/Sports Break)
1:30pm – Class resumes

● Block 4 – 60 minutes

2:30pm – End of school day

School Term Dates 2026

● Term 1

4 February – 2 April

● Term 2

20 April – 3 July

● Term 3

20 July – 25 September

● Term 4

12 October – 16 December

Glossary

Kāinga	Home / classroom spaces where students begin their day and feel a sense of belonging.
Merienda	Snack time. A Filipino term for taking a break to eat or have a small snack.
Wan	Play. A Mandarin word meaning play — children play before they eat lunch.
Kai Hauora	Eating for health. The time after Wan when children sit down to eat their lunch.
Maza	Fun. A Hindi word — this is when the whole school gets active for 20 minutes in the afternoon.
Huihui	Assembly held every second Friday of the term (even weeks).
Wharau Fun	Whole building meets every even Friday afternoon as a whānau/wharau for fun activities.
School Smackdown	A fun reward activity held twice a term. The overall winning value at Huihui determines the reward.
He Tohu Rangatira	A symbol of leadership — the gifted name for our end-of-year awards ceremony.

Kai Hauora - Need to Know

- Kai Hauora is from 11:50 a.m. to 12:10 p.m.
- All the children sit down to eat in their kāinga AFTER they have played during Wan.
- Please provide your children with a well-balanced lunch.
- We encourage water only for our tamariki - no soft drinks.
- As we are working on limiting the waste produced by our school, your children will bring any food packaging or waste home with them at the end of their day.

Allergies - Need to Know

Te Uho o te Nikau Primary School aims to provide a safe environment for students with allergies by minimising exposure to triggers as much as possible.

We assure you:

- staff are always prepared to respond appropriately in case of a life-threatening reaction (anaphylaxis)
- students with allergies can participate in the same educational and recreational activities as their peers.

Parents/Caregivers are expected to advise the school if their child has any known allergies (food or other). We keep a record of students with allergies.

- We inform students about safe food practices, as required, to ensure a safe environment for all students.
 - Students should not share food, utensils, and containers.
 - Students' drink bottles and lunch boxes should be clearly named and should not be shared.
- We encourage basic hygiene measures such as hand washing.
- We restrict the use of food in crafts, cooking, and science experiments, depending on the allergies of particular students.

Home Learning

Te Uho o te Nikau Primary
School

Term 1, 2021

Home Learning

At Te Uho o te Nikau Primary School we do not set formal home learning.

We encourage our students to be active outside school hours, and our parents to help their children by:

- encouraging reading for pleasure and information
- listening to them talk about things that interest them
- giving them the opportunity to help at home, and
- encouraging them in their interests.

Home Learning Programmes: Year 0 - 6

At Te Uho o te Nikau Primary School, your child will have the opportunity to use Reading Eggs and Matific Online Maths. These are both digital literacy and numeracy programs which students can work through at their own pace.

It is important to understand these programs are not intended as replacements for quality hands-on learning - your child will continue to receive quality hands-on learning with their Kaiako. These programs will be used as another effective tool to support your children's learning in literacy and numeracy.

Reading Eggs and Matific Online Maths support each child's learning by offering independent, one-on-one lessons. These activities allow your child to progress at their own rate. Reading Eggs and Matific Online Maths are kid SAFE certified websites, so you can feel confident knowing that your child is spending time learning in a safe and fun online environment.

There will be no cost to parents for these online subscriptions. The school will cover the costs of both Reading Eggs and Matific Online Maths.

Te Uho O Te Nikau Primary School (593) Enrolment Scheme

Effective from 1st January 2026

The guidelines for development and operation of enrolment schemes are issued under Schedule 20 section 4 of the Education and Training Act 2020 (formerly section 11G (3) of the Education Act 1989) for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

Home Zone

All students who live within the home zone described and/or shown on the map below shall be entitled to enrol at the school.

Starting at the intersection of Murphys Road and Ormiston Road, travel east along Ormiston Road (south side, even numbers 271 to 427 only included) to Tamure Road. Travel south along Tamure Road (west side, odd numbers only included). Cross east and south from the south end of Tamure Road to Redoubt Road at Michael Boshier Way (Flat Bush School Road odd numbers 181 and above, even numbers 190 and above and all no-exit side roads included, Michael Boshier Way included). Travel south and then west along Redoubt Road (west side, even numbers 600 to 644 only included). At 600 Redoubt Road, travel west across to Murphys Park Drive (north side, odd numbers only included), continuing west to Murphys Road. Travel north along Murphys Road (east side, odd numbers 131 to 271 only included).

Proof of residence within the home zone will be required.

Each year, applications for enrolment in the following year from in-zone students will be sought by a date which will be published in a daily or community newspaper circulating in the area served by the school. This will enable the board to assess the number of places which can be made available to students who live outside the home zone.

Transitional arrangement

The is for families of currently enrolled students whose addresses become "out of zone" due to the amendment to the enrolment scheme home zone.

In addition, the properties on the below streets shall be deemed to form part of the home zone-- deemed to be "in zone" --but only for as long as they contain children who, at the time of enrolment, are the siblings of current students.

Road Name	Part or Whole	Range
Ascent Street	WHOLE	
Bugle Road	WHOLE	
Canna Street	WHOLE	
Christella Street	WHOLE	
Creekside Way	WHOLE	
Cyperus Street	PART	Odd numbers
Frontier Lane	WHOLE	
Goodfellow Lane	PART	Even numbers, 2 to 34
Harvie McWatt Drive	PART	Even numbers, 10 to 62
Hearth Street	WHOLE	
Hermitage Street	WHOLE	
Long George Drive	WHOLE	
Murphys Park Drive	PART	Odd numbers, 17 to 125
Murphys Road	PART	
Olearia Street	WHOLE	
Picturesque Drive	WHOLE	
Pukanui Avenue	WHOLE	
Ruapuke Road	PART	Odd numbers, 3 to 43 Even numbers, 2 to 40
Salvia Lane	PART	40
Tāhere Road	WHOLE	
Treeline Lane	WHOLE	
Vista Estate Boulevard	WHOLE	

NB This is a limited concession and would not apply to:

- a) Children of parents who move into any of these addresses subsequent to the adoption of the enrolment scheme boundary amendment; and
- b) Children of parents currently living at one of the addresses who move out of the address subsequent to the adoption of the enrolment scheme boundary amendment.

Schedule 20(1) of the Education and Training Act 2020 states that "[t]he Secretary must define a State school's home zone by geographic boundaries, which must be described so that a given address is either within or outside the home zone". The list above is defining a location as "in-zone" unless dictated otherwise by the exception's outlines in and above.

Enrolment Scheme

What is an enrolment scheme?

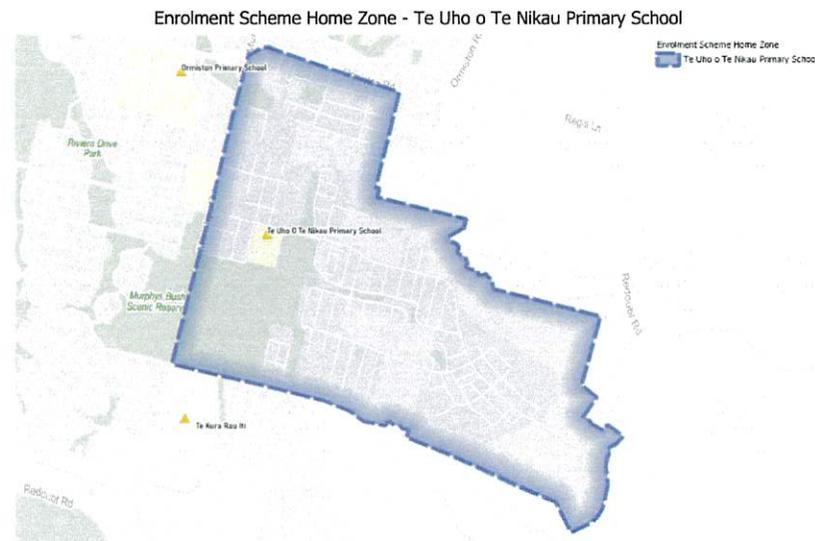
An enrolment scheme is a means of limiting a school's roll to prevent overcrowding. It also enables the Ministry of Education to make best use of the current classrooms at schools in the surrounding area.

- Legally an enrolment scheme should:
 - as far as possible exclude no more students than necessary to avoid overcrowding.
 - enable the Ministry to make best use of the existing network of State schools.
 - ensure that the selection of students for enrolment at the school is carried out in a fair and transparent manner.
 - enable students to attend a reasonably convenient school;
 - as far as possible, not exclude local students.

Each school's Board of Trustees is responsible for the details of the enrolment scheme, but the Ministry of Education has to agree that a scheme is necessary and approves the content of the scheme.

School enrolment zones stop schools from getting overcrowded and give children who live in the school area (the zone) a guarantee that they can go to their local school.

Enrolment Zone



What happens if I move out of zone?

**When you enrolled at our school, you filled out an online enrolment form.
On that form you agreed to notify the school immediately if you move out of the zone.**

- A.** The address given at the time of application for enrolment must be the student's usual and genuine place of residence when the school is open for instruction. This means if you currently live at an in-zone address but move to an out-of-zone address before your child's first day of attendance at the school, your child will not be entitled to enrol at the school.
- B.** There is an expectation that families will notify schools that they have changed address. If they don't, the board could see it as an attempt of concealment and then the enrolment becomes suspicious. That may trigger a board investigation into whether a temporary address has been used and could lead to their enrolment being annulled.
- C.** A board can review an enrolment if it believes a family has used a temporary address for the purpose of gaining an unfair enrolment at the school. Some examples of situations that may trigger a board to review an enrolment, and could lead to their enrolment being annulled are:
- Renting in zone on a short-term basis, then moving to an out-of-zone address
 - Arranging temporary board in-zone with a relative or family friend
 - Using the in-zone address of a relative or friend as an "address of convenience" with no intention to live there on an ongoing basis
 - Stating that the student's usual place of residence is with one parent at an in-zone address, when the child lives out of zone
- D.** Enrolment may be annulled if based on false information. Please honour our school's values of **trust** and **ownership**.

Cohort Entry

- Te Uho o te Nikau Primary School has a Cohort entry for New Entrants.
- Cohort entry is when new entrants start school in groups through the year, at the start of each school term, rather than on their fifth birthday.
- We use the midterm date to work out when your child can start school.
- The midterm date is the mid-point between the start of the term and the start of the next term.
- If your child's birthday is **before the midterm date**, then they can start school at the beginning of that term.

If their birthday is **on or after the midterm date**, then they can start school at the beginning of the next term **and no earlier.**

The Minister of Education set the mid-term dates for the 2026 school year as follows:

2026 Cohort Entry Dates

Term	Start of Term Date	Mid Term date	End of Term
1	Between 26 January and 9 February 2026	9 March 2026	2 April 2026
2	20 April 2026	1 June 2026	3 July 2026
3	20 July 2026	24 August 2026	25 September 2026
4	12 October 2026	16 November 2026	No Later than 18 December 2026

Year 0 or Year 1?

1. In NZ, most children start school as soon as they turn five.
2. When 5-year-olds start at Te Uho o te Nikau Primary School they are classified as Year 0 or Year 1.
3. Traditionally, children who start in term 1 will be classified as Year 1. Children starting in term 2 to 4 will be classified as Year 0.
4. At Te Uho o te Nikau Primary School, most 5-year-olds who start school in Term 1 move into Year 2 the following year, ***if they are ready***.
5. However, if we believe a child would benefit from more time in Year 1, we always discuss this with the parents first.
6. In special cases there may be a need to re-classify a child. For example, if your child missed a year of school OR if your child has had no experience in an ECE. The school will contact parents if such a need arises.

Uniform – Our Supplier is a New Zealand based company called Kukri Sports Ltd.



Polo – TNPS1 – **Sell Online \$40inc GST**
Youth: s68998 / Adult: s68997



Bucket Hat – TNPS9a – **Online Sell \$25inc GST**
s70098



Bucket Hat – TNPS9b – **Online Sell \$23inc GST**
Adjustable 54-58cm



School Short – TNPS2 – **Sell Online \$36inc GST**
Youth: s69000 / Adult: s68999



School Skort – TNPS3 – **Sell Online \$42inc GST**
Youth: s69002 / Adult: s69001



School Fleece – TNPS6 – Online Sell \$65inc GST
Youth: s68996 / Adult: s68995



Backpack – TNPS9 – Online Sell \$60inc GST



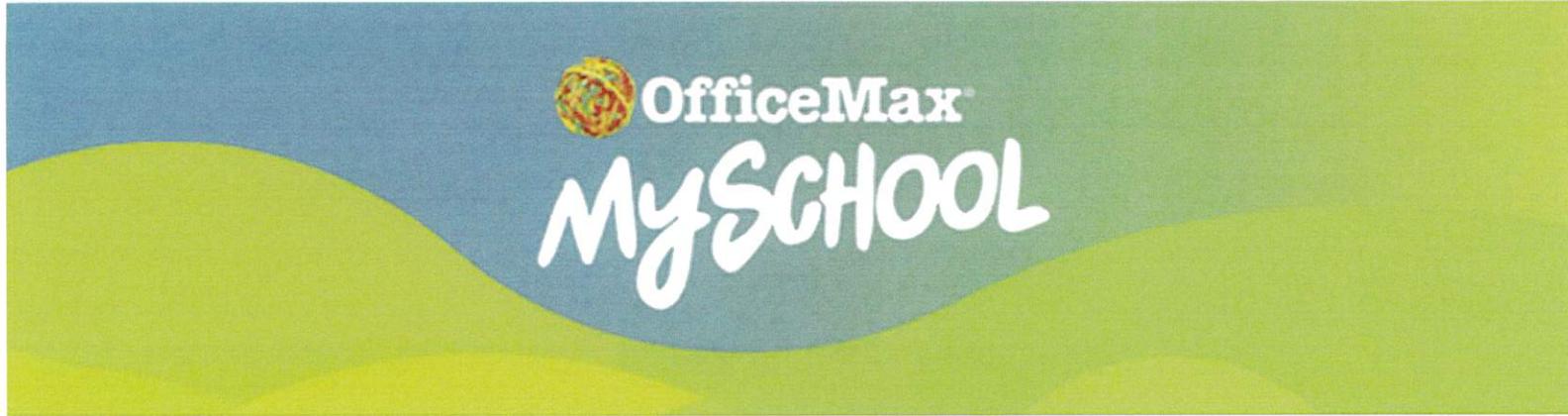
School Jacket – TNPS7 – Online Sell \$75inc GST
Youth: s68994 / Adult: s68993

Summer Uniform (Term 1 and 4)	Winter Uniform (Term 2 and 3)
Polo Shirt	Polo Shirt
Shorts or Skorts	Own Black Long Sleeve Thermal, if needed
Bucket Hat – school one or your own black one	Own Black Long Pants with no graphic wording
Own Sandals or Plain Socks and Shoes	Own Plain Socks and Shoes
	School Fleece
	School Jacket

BYOD - Bring Your Own Device

Yr 3 (Optional), 4, 5, 6

- We are a Bring Your Own Device school for Year 4, Year 5 and Year 6 learners.
- Bring Your Own Device to school is optional for Year 3 students.
- Our school device of choice is a Chromebook. We recommend 4GB of RAM and 32GB of capacity.
- There are a few reasons around our choice of device - cost effective, a great tool for what the children need, ease of use for learners, ability to support guided learning through [Hapara Dashboard](#).
- We have a partnership with PB Tech who have created our own page where devices can be ordered.
- [Te Uho o te Nikau PB Tech Page](#)
- This link will take you to our page where our recommended Chromebook and Bag are on display.
- We partner with Linewize to help ensure a safe and smart digital environment for all students.



We've partnered with **OfficeMax MySchool** to make your stationery shopping simple and stress-free.

- ✓ Class lists are ready
- ✓ Everything your child needs in one place
- ✓ Delivered straight to your door

Shop online now at <https://www.myschool.co.nz/tenikau> or tap the **School Shop** icon  on the HERO App homepage.

Help your school

Earn School Rewards with every order. It's our way of giving back to the community, and it helps your school get the extra things they really need.

See myschool.co.nz/school-rewards for terms and conditions

Choose how you pay

You can pay by internet banking, credit card or debit card. Or you can pay in 4 interest free payments over 6 weeks with Zip.

Zip Pay in 4 is available to approved applicants only and subject to completion of satisfactory credit checks. For more information visit myschool.co.nz/zip. T&Cs and late fees apply. Zip Co NZ Finance Limited FSP 598969.

free
delivery 
on orders over \$70
Exclusions apply. myschool.co.nz/delivery

0800 724 440

Parking at Te Uho o te Nikau

In the mornings you can use the 'Kiss and Drop' zone at the front of the school if you are **not** parking and **not** leaving your vehicle.

If you need to park, get out of your car and help your child, please use the Ako Road car park.

At 2:30 p.m. The 'Kiss and Drop' zone is closed for **all** Te Uho o te Nikau whanau. This is because of the space needed for the special transport of our Mt. Richmond tamariki. Please park in the Ako Road car park. You are always welcome to come into school to wait for your children.

Remember if your child is in Year 0 or Year 1, they need to be collected from the kainga by an adult.



After School Care - Nikau Kids

Visit <https://enrolmy.com/nikau-kids> to enrol your child



Nikau Kids is a unique, value-based, OSCAR programme created to enhance and advance the vision and values of Te Uho o te Nikau Primary School with a student-centred approach. We value excellence and offer students an opportunity to explore the world together in a safe, professional and incredibly fun environment.

After School Care Daily Routine:

- 2:30** Pick up and sign in
- 2:45 - 3:00** News time and weekly value discussion
- 3:00 - 4:00** Afternoon tea and exploratory play
- 4:00 - 4:30** Homework, extra studies & reading
- 4:30 - 5:30** Octane, Adventure & Explore programme
- 5:30 - 6:00** Exploratory play and pack up

OFFICE PHONE: **0204 555 015**
 SITE PHONE: **0204 666 016**
 CONTACT UE: **office@nikaukids.org.nz**
 ENROL NOW: **http://enrolmy.com/nikau-kids/activities**
www.nikaukids.org.nz

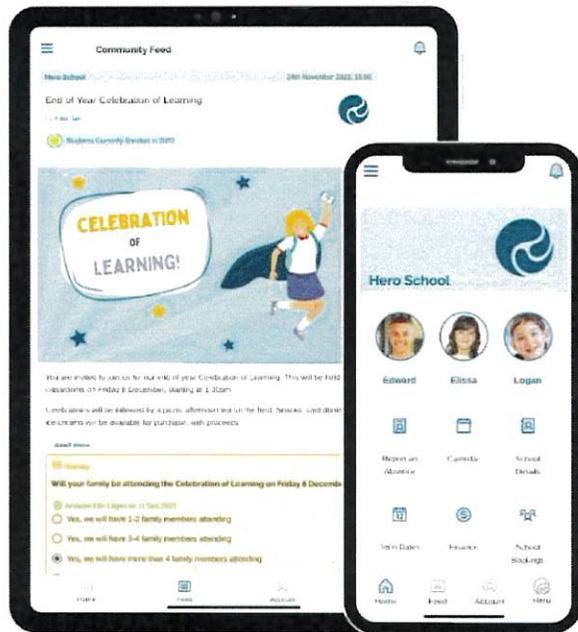
Nikau Kids - Fees and Pricing Structure

Session	Casual Bookings	1 Day Regular BPW	2 Day Regular BPW	3 Day Regular BPW	4 Day Regular BPW	5 Day Regular BPW
After School Care 2:30 - 4pm - Includes afternoon tea	\$16.50	\$15.50	\$15.50	\$15.50	\$15.50	\$14.50
After School Care 2:30 - 6pm - Includes afternoon tea	\$24	\$22	\$22	\$22	\$22	\$20.50

Example: A 2:30pm - 6pm regular booking for one child for a full week of after school care = \$102.50

Bookings are secured with a \$100 per child deposit
 A 5% discount will apply for families with two children
 A 10% discount will apply for families with three children
 BPW = Booking/s per week
 Terms and Conditions apply
 Fees and Pricing Structure as of Term 3 2023

www.nikaukids.org.nz



READY, SET, SIGN IN!

Stay in the loop by following these steps

1. DOWNLOAD THE HERO APP

Once downloaded, click 'Sign In'

2. SELECT "NEW USER"

Your account will be set up by your school using the email address that you provided when you enrolled your children. Use this address to request a password.

3. CHECK YOUR EMAIL

You should receive an email within five minutes.

4. ADD YOUR EMAIL ADDRESS

Select "Next"

5. SELECT "SUBMIT"

Hero will send you an email with a link to follow.

6. FOLLOW THE LINK

This will take you to a secure page to enter your chosen password.

If you encounter problems logging in, please check with your school to make sure they have the correct details for you.

