

Operational Guidance: Additional Entitlement to Enrol ('Grandparenting')

This document provides guidance to schools on implementing the 'Additional Entitlement to Enrol' provision—commonly referred to as 'Grandparenting'. This transitional provision may be applied when a change to a school's enrolment scheme results in certain addresses becoming out-of-zone. It enables siblings of currently enrolled students to enrol under in-zone entitlement, provided specific criteria are met and the provision is approved by the Ministry of Education.

Overview of the Provision

Under section 75 of the Education and Training Act 2020, the Ministry of Education may authorise a transitional provision to support continuity for families impacted by zone amendments. If approved, this provision allows the siblings of currently enrolled students to enrol as in-zone applicants, even if their place of residence becomes out-of-zone as a result of an amendment to the school's enrolment scheme.

To be eligible under this provision, the following conditions must be met:

- The applicant has a sibling currently enrolled at the school;
- The sibling was enrolled and residing within the original home zone prior to the implementation date;
- The applicant continues to reside at the same address;
- The Ministry has approved the inclusion of the additional entitlement in the amended enrolment scheme.

Key Terminology

Term	Definition
Implementation Date	The date the school board formally adopts the amended enrolment scheme. This is the cut-off for determining eligibility for the additional entitlement.
Commencement Date	The date the amended enrolment scheme becomes operational and applies to new enrolments.

Eligibility Matrix

Scenario	Eligibility Outcome
Student already enrolled prior to the implementation date	Remains enrolled (no impact).
Sibling not yet enrolled: <ul style="list-style-type: none">• Residing in-zone prior to implementation• Still at the same address• Sibling enrolled prior to implementation• Grandparenting provision approved	Eligible to enroll under in-zone entitlement if all four conditions met.
Family moved to new address after implementation date	Not eligible under the grandparenting clause.
Applicant was already residing out-of-zone prior to the amendment	Not eligible under the grandparenting clause.

Operational Checklist for Schools

Schools implementing an amended enrolment scheme should ensure the following:

- Confirm the implementation and commencement dates of the new scheme;
- Identify currently enrolled students whose siblings may be eligible;
- Verify that the family's address was within the home zone prior to implementation and remains unchanged;
- Ensure the Ministry has formally approved inclusion of the grandparenting provision;
- Apply the provision only to applications received after the commencement date but qualifying under the criteria above.